

Forest Investment Program (FIP), Kingdom of Cambodia
Terms of Reference – Second Joint Mission
February 06-10, 2017

A. Background

1. Cambodia is one of the pilot countries of the Forest Investment Program (FIP) under the Climate Investment Funds (CIF)¹ and the Royal Government of Cambodia (RGC) has received US\$250,000 to prepare an investment plan. The FIP is designed to support developing countries' efforts to reduce emissions from deforestation and forest degradation and promote sustainable forest management and enhancement of forest carbon stocks (REDD+). The FIP also contributes to multiple benefits such as biodiversity conservation, protection of the rights of indigenous peoples and local communities, poverty reduction and rural livelihoods enhancements.

2. The First Joint Mission for the Forest Investment Program (FIP) under the Climate Investment Funds (CIF) was undertaken from 3-7 October 2016 in Phnom Penh, Cambodia. The Mission was led by the Forestry Administration (FA) of the Ministry of Agriculture, Forestry and Fisheries (MAFF), in partnership with the Asian Development Bank (ADB) and the World Bank (WB).² The overall goal of the Mission was to support the Royal Government of Cambodia (RGC) to prepare a FIP Investment Plan (herein referred to as FIP-IP) for Cambodia. During the mission it was confirmed that FA would be focal point for the FIP in Cambodia, with the FIP-IP developed in close in partnership with the General Department of Administration for Nature Conservation and Protection (GDANCP) of the Ministry of Environment (MOE), the Fisheries Administration (FIA) of MAFF, and members of the Cambodia REDD+ Taskforce Secretariat.

3. Based on the request of the RGC, ADB is managing the following consultants (Table-1) to prepare the investment plan (following ADB Guidelines on the Use of Consultants, 2013, as amended from time to time). All the consultants were mobilized immediately after the first joint mission. The consultant team is reporting directly to FA and is working in close liaison with the Ministry of Environment on the development of the FIP-IP. The team is supported by ADB and the WB on technical issues and FIP operational guidelines.

Table-1: Cambodia FIP Investment Plan Preparation Consultants:

Position	Inputs (months)
1. International REDD+ Specialist (Consultant Team Leader)	4
2. International Forest Economist/Climate Finance Specialist	2
3. National Forest Expert (Policy and Institutions)	5
4. National Community Development and Livelihood Expert	4

¹ CIF is a financing mechanism designed to initiate transformational change towards low-carbon and climate-resilient development through scaled-up financing.

² The mission members were Dr. Khorn Saret, Deputy Director, Department of Forest and Community Forestry, and Head of National REDD+ Taskforce Secretariat; Uy Kamal, Deputy Director, Climate Change Department, and Deputy Head of the National REDD+ Taskforce, Bruce Dunn, Principal Environment Specialist, ADB; Robert Davis, Senior Forestry Specialist and Meerim Shakirova, Operations Analyst, WB. Thuy Trang Dang, Environment Specialist, ADB; and Mia Hyun, Social Development Specialist, ADB, joined selected meetings. Support from other staff of FA, MAFF is gratefully acknowledged.

5. National Stakeholder Participation Expert	3
6. National Administration and Coordination Assistant	5

4. The indicative timeframe for FIP-IP preparation is between October 2016 and March 2017, with the plan expected to be endorsed by the RGC by May 2017 and submitted to the FIP Sub-Committee (FIP-SC) for endorsement at the FIP-SC June 2017 meeting. The FIP-IP implementation is expected to be undertaken in parallel with the first phase of the National REDD+ Strategy implementation period from 2017-2021.

5. The first joint mission agreed an implementation schedule to meet the Investment Plan submission timeline for FIP-SC consideration. The preparation of the investment plan is almost on track. The Sub-national Workshops have been proposed on February 01, 2017 at Koh Kong and February 03, 2017 at Siem Reap. The National Workshop at Phnom Penh is currently scheduled on February 21, 2017. The Government is expected to confirm these dates very soon.

6. The second joint mission of the Multilateral Development Banks (MDBs) comprising ADB and the World Bank will take place in Cambodia from February 06-10, 2017. The mission will be led jointly by the RGC and ADB as the lead-MDB. In addition to the second joint mission, ADB will carry out a technical mission to support the sub-national workshops scheduled on February 01, 2017 and February 03, 2017.

B. Second Joint Mission Objectives

The objective of the second mission is to jointly review the progress of the investment plan preparation, discuss with the relevant stakeholders and agree on the next steps for finalization of the investment plan. During the Joint Mission, the following planned activities will be led by FA, ADB and the World Bank, in close partnership with GDANCP/MOE, FIA, the REDD+ Taskforce Secretariat

- (i) review the initial draft of the investment plan and provide written comments;
- (ii) discuss with the relevant stakeholders including government, development partners, private sector and CSOs on their views on key contents of the draft investment plan and opportunities for mobilizing resources for implementation of investment plan; and
- (iii) review the timeline of the investment plan preparation, institutional coordination and agree on the next steps

C. Second Joint Mission Expected Outputs

7. The Joint Mission is expected to result in three deliverables: a) an Aide Memoire outlining the issues, process, key findings and recommendations of the mission; b) written comments on the draft investment plan; and c) agreed actions on finalization and submission of the investment plan.

D. Second Joint Mission Members

8. The Joint mission members will include representatives from the relevant agencies and ministries from the Kingdom of the Cambodia, ADB and the World Bank. The mission members are listed below:

<i>Institution</i>	<i>Name</i>	<i>Designation/Expertise</i>
Kingdom of Cambodia*		
Ministry of Agriculture, Forestry and Fisheries (MAFF) – Forestry Administration	Dr. Khorn Saret	Head, Cambodia REDD+ Taskforce Secretariat, Forestry Administration, MAFF and Overall Mission Lead
Ministry of Environment - General Department of Administration for Nature Conservation and Protection (GDANCP)	Mr. Kim Nong	
Multilateral Development Banks		
ADB	Bruce K. Dunn	Principal Environmental Specialist and MDB Mission Lead
	Shakil Ahmed Ferdausi	Environment Specialist
	Dang Thuy Trang	Environment Specialist
	Mia Hyun	Social Development Specialist
	Mao Ouk	Associate Operations Coordinator
World Bank	Robert R. Davis	Senior Forestry Specialist
	Meerim Shakirova	Operations Analyst

9. In addition to the above members, the mission will be joined by the consultant team.

E. Draft Joint Mission Agenda

10. The second joint mission will take place from February 06-10, 2017 in Phnom Penh, Cambodia. The tentative agenda of the mission is as follows:

Time	Activity Description	Participants
Monday, February 06, 2017		
09:00 am – 12:30 pm	ADB, World Bank and Consultant Team Meeting	ADB and WB, with Consultants
1:30 pm – 3:00 pm	Initial meeting with with Forest Administration (FA)	Mission Team (MAFF, MOE, ADB, WB) and Consultants
3:30 pm – 5:00 pm	Initial Meeting with Ministry of Environment (MoE)	Mission Team and Consultants
Tuesday, February 07, 2017		
9:00 am – 12:00 pm	Meeting with the REDD+ Taskforce to get feedback from the Government on the draft FIP-IP	Mission Team
1:00 pm – 3:00 pm	Meeting with REDD+ Consultation Group	Mission Team and Consultants

3:30 – 5:00pm	Meeting with relevant Development Partners	Mission Team and Consultants
Wednesday, February 08, 2017		
9:00 am – 10:30 pm	Meeting with potential Private Sector Representatives	Mission Team and Consultants
11:00 am – 3:00 pm	Additional Meetings with Development Partners (Need Based)	Mission Team
4:00 pm – 5:30 pm	Working for Draft Aide Memoire and Action Planning	Mission Team
Thursday, February 09, 2017		
09:00 am – 10:30 pm	Additional Meetings with NGOs and CSOs	Mission Team and Consultants
11:00 pm – 4:30 pm	Meeting with Consultant Team Further work for Aide Memoire and Circulation Any unidentified Meeting	Mission Team
Friday, February 10, 2017		
9:00 am – 12:00 pm	Wrap-up meeting to review Aide Memoire	Mission Team

Aide Memoire of the First Joint Mission

Annex- 1

[To be added]